



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

TUESDAY, APRIL 9, 2019, 6:00-8:20 P.M.

NORTH CAMPUS — SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1ST FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allocated Time/Start Time
I. Call to Order (6:00)	1 min (6:00) (6:00)
<ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 pm	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
<ul style="list-style-type: none">Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Here// Ms. Littleton; Here on the phone // Mr. Moulton; Here // Mr. Rudder; Absent // Mrs. Van Vleet; Here) A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
<ul style="list-style-type: none">Motion: Mr. Bennett moved to approve the agenda with the following change and was seconded:<ul style="list-style-type: none">Mr. Miller will not be here to present Item VII. Board Development (Legislative Update)Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)</u>	
IV. Celebrate TCA (Gold Key and D20 Art Winners)	5 min (6:05) (6:03)
Action: (Harris) Motion: (Info) Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">Celebrated our recent D20/Air Academy Federal Credit Union Art Show and Colorado Scholastic Art Award winners.TCA students won 6 first place awards, 5 Gold Keys, a Silver Key and an Honorable Mention in the competitions with over 6,000 entries	
V. Comments from the Audience (Audience members have 5 minutes to address the Board)	5 min (6:10) (6:07)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
<ul style="list-style-type: none">There were no comments from the audience	
VI. Comments from the Board of Directors	5 min (6:15) (6:08)
<ul style="list-style-type: none">Van Vleet: Praised Dr. Sojourner's "on-call" spirit to answer any and all questionsMrs. Goin: Reminded the Board of all the events happening at TCA before the end of the year including prom, 8th grade dinner dance, graduation, play, sports contests; ultimate Frisbee, etc. Lots of opportunity for the Board to attend an event.	
VII. Board Development (Legislative Update)	10 min (6:20) (6:09)
Action: (Miller) Motion: (Info) Rationale: to keep up to date with legislative actions that could affect charter schools and to reinforce good practices of effective school boards	
<ul style="list-style-type: none">Taken off of the agendaNote: Mr. Moulton did inform the Board that Mr. Miller told him that at the moment much of the legislation is on hold while the legislature tries to find money for the programs they want to introduce	
VIII. Report of the President & Cabinet Spotlights	15 min (6:30) (6:10)
Action: (Sojourner) Motion: (Info)	

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, HR, and Advancement).

- Dr. Sojourner highlighted the following items from his report:
 - CMAS testing is moving back to normal
 - Next book study will be “An Astronauts Guide to Life on Earth”
 - We recently named Titan of the Year finalists; Titan of the Year will be announce on 8 Aug
 - Kindergarten orientation nights are coming up; Dr. Sojourner will outline 5 commitments that parents can expect from TCA and the 5 commitments that parents should make when choosing TCA
 - We have installed or replaced 62 cameras at TCA with money from a security grant; more cameras, intrusion resistant security film at our kiosks, replacement of glass doors at East and network upgrades will be implemented over summer break

IX. Consent Agenda

2 min (6:45) (6:25)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
 1. February Financials
 2. 5 Year Budget Projection
- B. Initiate Board Annual Evaluation Process
- C. SAC Minutes
 1. North Elementary; February 19, 2019
 2. High School; April 2, 2019

- **Motion: Dr. Jennings moved to file the Consent Agenda and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin: Yea // Dr. Jennings: Yea // Ms. Littleton: Yea // Mr. Moulton: Yea // Mrs. Van Vleet: Yea)**

X. Minutes: March 11, 2019

3 min (6:47) (6:26)

Action: (Swanson)

Motion: (Vote) to approve the minutes for the March 11, 2019 Board Meeting

Rationale: to review and approve the minutes

- **Motion: Mrs. Goin moved to approve the minutes for the March 11, 2019 Board Meeting and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin: Yea // Dr. Jennings: Yea // Ms. Littleton: Yea // Mr. Moulton: Yea // Mrs. Van Vleet: Yea)**

XI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Curriculum Review/Text Review (Secondary)

10 min (6:50) (6:27)

Action: (Jolly/Galvin)

Motion: (Vote) to approve the curriculum/text changes to the secondary science programs as stated in the read ahead

Rationale: to review changes to the secondary curriculum

- **Motion: Dr. Jennings moved to approve the curriculum/text changes to the secondary science programs as stated in the read ahead and was seconded**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin: Yea // Dr. Jennings: Yea // Ms. Littleton: Yea // Mr. Moulton: Yea // Mrs. Van Vleet: Yea)**

2. Student Fee Schedule

10 min (7:00) (6:30)

Action: (Jolly/Birkey)

Motion: (1st Read)

Rationale: to review and approve the student fees of the 2019-2020 school year

- Mrs. Birkey highlighted the following items from her report:
 - Lunch prices will be the same as last year
 - CP Outdoor Education Fee increased from \$66 to \$71
 - CP is instituting a \$50/\$30 book fee for Classical Literature that enables students to keep their books at the end of the class to build a classical library at home
 - The band participation fee rose from \$200 to \$250 but is expected to remain the same for the next 5 years
 - Cancelled elementary summer school (costs rising); redirecting students to ASD20: offers a similar more extensive program at a lower cost

3. Annual Staff Climate Survey

20 min (7:10) (6:39)

Action: (Schulz)

Motion: (Info)

Rationale: to review the results of the Staff Climate Survey

- The results of the 2018-2019 Staff Climate Survey were shared by Marta Schulz, Director of Human Resources.

- The results of survey are once again very positive, and continue to be a consistent indicator that TCA is committed to providing a positive workplace climate for our staff.
- We had one of the highest completion rates ever from our staff
- As in years' past, TCA remains committed to celebrating our many strengths and focusing on our areas of improvement.
- Principals and Directors will be sharing their individual results with their staff members and developing plans for improvement where necessary.

C. Board Level Reports

1. Approve Next Year's Board Meeting Schedule

5 min (7:30) (7:12)

Action: (Moulton)

Motion: (vote) to approve the TCA Board meeting schedule for the 2019-2020 school year

Rationale: to review the dates of next year's Board Meetings, Working Sessions, and Board Off-site

- **Motion: Ms. Littleton moved to approve the TCA Board meeting schedule for the 2019-2020 school year and was seconded**

• Discussion: None

- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

2. July Board Working Session Topic Discussion

20 min (7:35) (7:13)

Action: (Moulton)

Motion: (Discussion)

Rationale: to determine topics and agenda for July Board offsite

- At the April working session concentrate on the Strategic Plan
- July offsite consider the following agenda:
 - Founder address
 - Board Training
 - Compile questions for presenter Mr. John Brenda
 - Strategic Plan
 - President's Goals

D. Board Communication

5 min (7:55) (7:40)

Action: (Bennett)

Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution

- Celebrate TCA
- Staff Climate Survey
- Science curriculum approved
- Upgraded security

E. Closing Comments from the Board

5 min (8:00) (7:43)

- There were no closing comments from the Board

F. Future Board Agenda Items

1. Student Fee Schedule, Vote, May, Jolly
2. Auditor Engagement, Info, May, VanGambleare
3. Quarterly Financial Summary, Info, May, VanGambleare
4. Current Year Budget Revision, 1st Read, May VanGambleare
5. Charter Review/District Purchases Services Review, 1st Read, May, Tubb
6. Board Evals of President Due (Finalized), Executive Session, May, Moulton
7. Annual Parent Survey Analysis, Info, May, Jolly
8. Adopt a School Report, Info, May, Board Members
9. Review Form 990, Info, May, VanGambleare
10. Preliminary Budget Review for next FY, Info, May, VanGambleare
11. Annual Board Evaluation/Results of Annual Report, Discussion/Info, May, Moulton/Swanson

G. Executive Session (President Feedback)

15 min (8:05) (7:45)

Action: (Moulton)

Motion: (vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) President Feedback

Rationale: to give feedback to the TCA President

- **Motion: Mr. Moulton moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) President Feedback and was seconded**

• Discussion: Dr. Sojourner and the Board moved into executive session

- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

XII. Adjournment (Approx. 8:20 p.m.)

(8:20) (8:13)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded**

- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

Rich Bennett
Board Secretary